



LISKEARD TOWN FORUM
MINUTES OF THE MEETING 10 JULY 2013

At the meeting of the Liskeard Town Forum held in the Council Chamber, Luxstowe House at 7.30 pm on Wednesday 10 July 2013, there were present:-

Chairman	John Tovar
Vice Chairman	Jan Hare
Liskeard Town Council	Councillors Roger Holmes, Christina Whitty, Rachel Brooks Ian Goldsworthy, Hella Tovar and the Mayor Susan Pike
Town Clerk	Andrew Deacon
Minute Clerk	Stuart Houghton
Police Representative	Sgt Jo Williams
South East Cornwall Tourist Assn.	D Ware and Sue Jewell
Liskerrett Centre	Dr B Helme
Liskeard Traders Assn.	Lin Moore and Christine Godfrey
Trevecca Residents	Mr and Mrs Groves
Stuart House	Gillian Bowman
Residents	Susan Shand, J Myers, Wendy Lindsay, Denise Larnar, Ray Meadows, Adam Hodgkins, Bruce Hawken, Jack Mann, Judith Markes, Margaret Hawken,

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Brigitte Mann, Ron Waxman, John Goldsworthy, Mary Westlake, Lynette Rule, N. Ammil, Malcolm Mort, Peter Murnaghan and Pete Vallance

The Chairman, John Tovar, welcomed everyone to the meeting and advised them of Housekeeping matters.

1470 HOUSEKEEPING

The Chairman explained the emergency exits and assembly areas, that no practice alarms were to be made during the meeting and that all mobile phones were to be switched off. Speakers were asked to state their name when speaking.

The Chairman said that he had had an eye test during the day so his vision was slightly affected, but he hoped Jan would assist him through the meeting. He had thought that he would have been up to speed with the arrangements of the Forum, but mainly due to holidays and sickness, it was taking longer than he had hoped.

1471 APOLOGIES

Apologies were received from Mike Gregory, Paul Pascoe and Andrew Stevenson. Also from Councillors, James Shrubsole, Nick Mallard, Jane Pascoe and Sally Hawken.

1472 DECLARATION OF MEMBERS' INTERESTS EITHER PECUNIARY OR NON PECUNIARY

No Members declared an interest either Pecuniary or Non-Pecuniary.

1473 MINUTES OF THE MEETING HELD ON 5 JUNE 2013

Correction.

Any Other Business (Minute 1468(3))

Mr Waxman said that he was asked to produce a note of the actions taken for the Addington Development, not to form a group to monitor the application.

It was agreed that with the above corrections, the Minutes of the meeting of the Town Forum held on Wednesday 5 June 2013 in the Council Chamber, Luxstowe House, having been circulated, were approved.

1474 MATTERS ARISING

None

1475 FINANCIAL MATTERS

The Chairman reported that accounts for March 2012 and 2013 were not available. Book-keeping records were available, the Forum had £12k on deposit, this included

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monies left over from previous grants which should be retained in general reserves which left approximately £9.5k for projects.

The Town Council grant of their residual Forum budget for 2011/2012 had not been transferred to the Forum as the Forum had not applied for this money. In response to Bruce Hawkens assertion that the Forum did not need to apply to the Town Council for this money the Town Clerk said he would research what occurred in the past and report to the Chairman.

At the request of Bruce Hawken John Goldsworthy said that the method for the payment of the grant from the Town Council was similar to that Bruce Hawken had explained.

1476 NEIGHBOURHOOD PLANNING

The Chairman introduced Susan Shand who gave a presentation about Neighbourhood Planning. It was informative and would help Members understand the philosophy behind it and perhaps encourage some to research it.

A copy of the presentation is attached.

Rachel Brooks said that if a Neighbourhood Plan was in place any developments would have to comply with the Plan. The provision of a Neighbourhood Plan was high on the Town Councils priorities list. Who would produce the Plan needed to be decided. Should it be the Forum or should a new body be set up? Whoever produced the Plan would have to work with adjacent Parishes, for example the proposed Tencreek development was in the Menheniot Parish.

Malcolm Mort said that this was a good introduction to the subject. He asked if the Plan would be applied to the whole Town, the Parish Boundary or separate communities in the Town.

Susan Shand replied that the compilers of the Plan would decide the area it covered. It could be limited to an electoral district or could include an adjacent Parish, if all parties agreed. There would be a need to discuss it with them. If an adjacent Parish produced their own Plan they could not be included with ours. The Chairman said he knew that St Cleer Parish were producing their own Plan.

Ron Waxman asked if a Plan was produced could it affect the Addington development. Susan Shand replied that it would be too late. It would take between 6 and 12 months to produce a Plan and it would not be retrospective.

Ian Goldsworthy asked what would happen after the 5 year life of the Plan, would a new Plan have to be drawn up, the Addington development would take more than 5 years to complete.

Susan Shand said that she did not know what would happen after the 5 year period, but any application that was made whilst a Plan was in force must comply with the requirements of the Plan.

The Chairman said that the Plan could not block development, and Susan Shand

said that it must allow development already agreed by Cornwall Council, but the Plan could prevent further development and also allocate land for commercial use.

In response to John Goldsworthy's question Susan Shand said that a £7k grant was available from the Government to produce the Plan. Additional funding would also be available.

She said in response to Pete Vallance's question that the £7k was for a Plan, we would not receive more if we joined with other Parishes.

The Chairman thanked Susan Shand for the presentation.

1477 TOWN TEAM UPDATE

Rachel Brooks informed the Forum that the Town Team had recently published an interim financial report that was available for inspection on their website. They would have a stand at the Liskeard Show on which photographs of the Town Traders taken for their website, would be displayed. The photographs had been taken so that the public would know who the traders in the Town were before entering the shops, and also to encourage website sales. 35 traders were currently involved.

The Town Team had assisted with the Carnival and had run a Pop Up Café which had been successful. The next planned events would be an Arts Festival on the 19/20 July and 6/7 September, Secret Fridays on 26 July and Liskeard Loves Food on 17 August in the Centre of Town.

Of the £100k awarded to the Portas Pilot, the Town Team had spent £42k.

The Chairman said that Liskeard had been mentioned in the Government's report on the first year of the Portas Pilot.

1478 POLICE REPORT

The Chairman welcomed back Sergeant Williams and said that the Forum had missed her reports.

Sergeant Williams said that she had last attended the Forum in April last year. The last meeting she was present at was disorderly, emotional and was getting to be political. She had recently spoken to the Chairman, and her Inspector, and was glad to be back now that the Forum was getting back to normal.

A comprehensive spending review had been made of the Police, they had lost 60% of the South East Cornwall staff. A reduction of neighbourhood teams would also be made, but a lower limit had been set which would set more challenges for the team. Ian Chambers, PCSO, had now joined the Police. He would be replaced in the Autumn. When Ian had completed his training he would not be stationed in this area. Tonight she was the only Sargeant on duty in the area.

There had been a reduction in crime in the area of violence, sexual offences, (not including the most serious type of offence) vehicle theft, shoplifting, public disorder and drug offences were all down. Overall there had been a 16% reduction in crime in

Liskeard Town. This was better than the rate for Cornwall which showed a 4.5% reduction, although the figures for Liskeard Rural were not so good.

Burglary had increased, this was mainly caused by two persons who had moved into the Town and had now been caught. Theft from garden sheds and garages, mainly power tools, had increased, but a raid in Plymouth had recovered many thousands of pounds worth of items, the problem now was to identify them for return to their owners.

Road Traffic Accidents were falling, there had been an 11% reduction. Following an increase last year, motorcycle accidents have thankfully reduced by 40%. The biggest increase was in domestic violence. This increase might be caused by more reporting as many agencies were involved, and the figures also included people arguing in the street. It was a good thing that people were now reporting things that happen in public. In the last six months, antisocial behaviour had been quiet, but had increased in the last few days. These occurrences included adults as well as youths, the Police's policy was to hit these events hard at the beginning to prevent escalation.

1479 UPDATE ON ADDINGTON DEVELOPMENT

The Chairman informed the meeting that the report prepared by Ron Waxman (attached) was copied on the reverse of the Agenda and he asked the Town Clerk for an update on the geophysical survey of the area.

The Town Clerk replied that he had written to Cornwall Council but had not yet received a reply, he did not know where the £10k allocated for this had been accounted for. He believed that the Section 106 agreement had now been signed but the details were being kept close to their chests and he doubted that the Forum could intervene. Councillor L. Shrubsole said that at her recent Planning training she was informed that the Addington development was live. Bridget Mann said that holes had been excavated there in the past two weeks.

Cornwall Councillor Holmes said that if there were problems with communication with Cornwall Council let him know and he would progress it. He was not on the strategic Planning Committee but had to be careful not to be biased.

Ron Waxman asked that all three of the Town's Cornwall Councillors be asked to progress this, not just one. The Chairman asked the Town Clerk to progress this matter.

ACTION: TOWN CLERK

1480 FORUM CONSTITUTION

The Chairman said that there had been much discussion about this and it must be concluded. He asked for two or three Members to volunteer, to be led by Jan Hare, to amend the existing constitution and to present it to the next meeting for comment. Alan Groves and Susan Shand volunteered. In response to John Goldsworthy's request for copies of the existing proposals and Constitution to be circulated the Chairman said he thought it to be too much information and did not wish the task to be burdensome.

Ron Waxman said he could loan John Goldsworthy copies of the proposals and Rachel Brooks asked everybody to send their comments to the Town Clerk.

ACTION: JAN HARE/TEAM

1481 COMMUNITY FUND

The Chairman reported that two applications had been received, he did not consider them to be urgent and asked for them to be circulated prior to the next meeting, so that they could be fully discussed. He asked that the criteria for making the awards be also sent. In response to Bruce Hawken's suggestion that the criteria for making awards be included in the Constitution, the Chairman said that it would be for the Constitution group to decide. Roger Holmes said that this information was in the papers that he had handed to the Chairman which he thought was going to be added to the website. Lorna Shrubsole asked what money was available for grants for the next year, what was the timescale for the money to be allocated and should some be held for late applications.

1482 ANY OTHER BUSINESS

1. Tencreek Development

In response to the question who was at the meeting at Menheniot tonight and what was the meeting about, the Chairman said that a consultation meeting was being held at Menheniot to discuss the Tencreek development, which was located in the Menheniot Parish.

Bruce Hawken said that there would be a limit on the consultation period, it would finish some time before the planned determination date, Margaret Hawken asked when the Forum would discuss this item and suggested that those present tonight should contact those who had attended the Menheniot meeting to get information about what was discussed. The Chairman said that he would talk to those who attended the Menheniot meeting, anyone who wished for information about that meeting should contact him.

The Town Clerk said that the Town Council had received an extension of time for their response to the planning application until 31 July 2013, he thought the date for Cornwall Council's determination was 30 September 2013.

Lorna Shrubsole said that the Town Council would hold a public consultation at the Liskeard show on the 13 July 2013 and that the Cornish Guardian were running a poll about the planning application. Could a link be provided to the Cornwall Council Planning Portal.

The Town Clerk replied that details of how to view planning applications would be issued.

ACTION: TOWN CLERK

2. Town Clean Up

Malcolm Mort said that following on from the successful Town clean up it was

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intended to form a group for people of the Town to keep their areas clean. Lora Hill of the Clean Cornwall Group thought this was a good idea, it could start locally and then expand to the whole Town. He was looking to form a steering group and ask for anyone interested in this to contact him.

Lorna Shrubsole thought this was a good idea and suggested that a plea for volunteers be placed on the website with contact details.

ACTION: MALCOLM MORT/STUART HOUGHTON

3. Car Park Charges

John Goldsworthy said he had recently visited Tiverton where the car park charge was £1 for five hours, this made the Cornwall Council charges in Liskeard seem to be exorbitant.

4. Caradon in Bloom

Sue Jewell announced that the Caradon in Bloom competition was running again this year. It was for private gardens, shops, villages and Towns, she could provide application forms. She noted that there were few applications from Liskeard so far.

5. Town Signs

Ron Waxman said that there had been many discussions about signage in the Town, many traders wanted the signs and there should be finger signs at Webbs, he felt that there were no signs to assist tourists. Were the Town Council doing anything about this.

Sue Pike, the Mayor, said that the Town Council had this as a part of their consultation to be had at the Liskeard Show on the 13 July 2013, they would ensure a unified approach.

Julie Groves said that a list had been made and that Steve Barratt had been dealing with this when he was a Councillor.

REPORT BACK: A TOWN COUNCILLOR

1483 DATE OF THE NEXT MEETING

The date of the next meeting would be circulated

(The next meeting would be on Wednesday 21 August 2013 at 7.30 pm in the Council Chamber, Luxstowe House)

FUTURE MEETINGS:

2 October 2013, 13 November 2013, 18 December 2013, 29 January 2014, 12 March 2014.

Liskeard Town Forum Neighbourhood Planning

July 2003

Prepared by Susan Shand

1

Localism

The Localism Act 2011 and the Coalition Agreement establish -

- Communities have the power to set priorities in local development and planning
- Requires LPA's to draw up Local Plans
- Communities have the power to raise money to support local infrastructure through the Community Infrastructure Levy
- Councils have power to stop 'garden grabbing'

2

New Factors in Development

- Reduced control on development
- eg. green belt, development zones
- Ability to change use within use class
- eg. heavy industrial to light industrial
- Ability to do minor building works
- Ability to adapt agricultural buildings to new uses
- Increase in size of 'permitted development'

3

New Factor in Planning

Neighbourhood Forum

Community-led development

- Neighbourhood Development Plan
- Neighbourhood Development Order
- Community Right to Build Order

4

Neighbourhood Development Plan

Community Vision for the Future

- Establishes general planning policies for the development and use of land in a neighbourhood.
- Where new homes and businesses can be built
- What they should look like
- What infrastructure should be provided

5

Neighbourhood Development Order

- Replaces Planning Permission for new development
- eg. plan a new estate or industrial park

- Example - St Eval <http://www.edenproject.com/whats-it-all-about/places-and-regeneration/neighbourhood-planning/st-eval-area-community-action>

6

Community Right to Build Order

- Small scale
- Site specific
- Planning permission
- eg. community centre or local self-build where assets remain as the property of the community.

7

The Process

- Stage 1 – TC forms group & applies to LPA
 - “Neighbourhood Forum” Formed
- Stage 2 – Forum prepares the Plan
 - Consultation process
- Stage 3 – Independent check
- Stage 4 – Community Referendum
- Stage 5 – Plan has legal force

8

Examples

- **Eden, Cumbria** – first completed: agricultural, rural, market towns. Large area includes 17 parishes. <http://uecp.org.uk/upper-eden-neighbourhood-development-plan/>
- **Torbay** – Brixham, Paignton, Torquay: joint production of 3 plans <http://www.torbay.gov.uk/>
 - <http://www.paigntonneighbourhoodplan.org.uk/>
- **Wadebridge** – Town plus 2 surrounding parishes <http://www.wadebridgeareanhp.org/>

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