

**NOTES OF
LISKEARD NEIGHBOURHOOD PLAN TOWN WORKING GROUP**

**1pm 4 February 2015
REFRESHMENT ROOM, PUBLIC HALL**

Those present: Rachel Brooks (RB), Sally Hawken (SH), John Hesketh (JH), Funmi Johnson (FJ), Denise Larnier (DL), Wendy Lindesay (WL), James Shrubsole (JS). Zoe Bernard-John (ZBJ).

1 Apologies:

Ray Meadows, (RM), Sue Shand (SS).

2 Declarations of interest:

None declared. Delegates reminded that some topics raised may be sensitive and should not be shared in the public domain. Participants will flag up issues as they arise.

3 Notes of previous meetings

Notes of meeting held on 7 January: carried forward.

Notes of meeting held on 21 January: approved.

4 PP15 from draft Cornwall Local Plan

Cornwall Local Plan has been submitted to DCLG for inspection. Some minor amendments may be made before adoption. Note re Objective 3: reference to Post Office sorting office relocation likely to be deleted.

Updated figures on total retail space: 1485sqm convenience (not 3250), 2536sqm comparison (not 6350) based on market trends and internet use.

Agreed:

This group will reword Policy 1a to describe what 'attractiveness' is, and perhaps substitute 'community benefit'.

Actions:

SH to update team with final amendments being made to Cornwall Local Plan.

5 Defining areas of town centre and use of land

Defining use of land inside boundaries – retail/housing/employment

Agreed:

Carried forward to next meeting.

Information on empty shops

Actions:

SH & RM to progress.

6 Opportunity sites update

Agreed:

Templates updated with latest information.

Separate meeting will consider Cattle Market.

Any written enquiries sent out will be signed off by Town Clerk.

Actions:

JH to circulate updated notes

7 Design standards

Update on disability access discussions

Agreed:

SH & RB have seen possible audit tool.

Actions:

Progress to next meeting.

8 Accessibility of the town centre by different means of transport

Agreed:

ZBJ circulated copies of transport model document.

SBF See Exeter St James as example of project proposals.

Actions:

Copy of transport planning document to be posted on NP website.

9 Taking stock of what we've done and still have to do

Draft recommendations document

Agreed:

English Heritage website contains lists of listed buildings.

Actions:

FJ Walkabout with other teams to assess potential for additional listed buildings. and invite Tony Wood, Ian Rowe, David Orr, George Vaughan-Ellis, David Moore.

SBF will circulate a template for presenting information and evidence in report.

JH to follow up harris Cottages & Well Lane warehouse on English heritage website

10 Review of meeting

What was good:

Minutes as they happen

People listening

Positive atmosphere
Useful summary document
Zoe attending
Review

What should be different/better:
Clarity about start and finish
Project Plan/situation report
Glossary for new members
Use photos/maps to illustrate where we are talking about
Use Cornwall Council resources
Read in advance

11 DONM: 1pm **Wednesday 18 February**, Refreshment Room, Public Hall

Agenda Item

Plan public consultation: which areas, coordinating with other groups.