

Liskeard Neighbourhood Plan: 'a place to live (housing) working group

Meeting 1 : 10th Dec 2014 : notes

1. Present: Steve Besford Foster, James Shrubsole, Lorna Shrubsole, Malcolm Halloway, Alan Groves, Alison Livingstone

2. Terms of reference

- 'How we work together' note issued and agreed.
- Agreed that 'Declarations of interest' would be made if any members had an interest in a site or issue being discussed (for example, relatives with interest in a site, living near to a site, having pecuniary interest). Only in the case of a pecuniary interest would the member be expected to leave the room when such an issue was being discussed.
- Noted that the WG worked within the general Terms of Reference of the Neighbourhood Plan.

3. Task

- NP process outlined, and tasks talked through
- Noted the difference between Neighbourhood Plan, as part of the statutory planning process with legal weight and any previous informal plans.
- Also noted that existing planning documents associated with the Town Framework had no statutory significance, but were an input to the Liskeard NP process.

4. Output

- Working group to research and report on housing needs of Liskeard and make recommendations to full NP team so that policies can be formulated to take forward to the Town Council. The target is for the report to be delivered in Spring 2015.

5. The Brief.

- The group discussed, sought clarification of, and agreed the points mentioned in the Brief document.
- Additional points: (a) to consider the impact of economic well-being on housing demand and numbers (b) to be radical/innovative in finding housing solutions.
- It was noted that overlap with other working groups was inevitable and liaison was essential.

6. Activities.

- Important start-up tasks allocated:
 - Malcolm to do Google search of other Neighbourhood Plans to find good examples of engagement and working methods and strategy models that may be informative.
 - Alan to research population statistics using links to ACRE/CRCC report and ONS stats from NP website (www.planliskeard.co.uk)

- Alison to research empty houses/brownfield/infill (such as CPRE, Joseph Rowntree Foundation, Shelter etc)
- James to find out current state of play over planned/completed housing
- Lorna to research Cornwall's application of affordable housing criteria.
- Steve to create project plan for the WG

7. Meetings

- Steve to plan meeting schedule (monthly, with infill at shorter interval if needed – evenings as far as possible, Wed/Thurs preferred – although some daytime meetings might be needed) Potential dates to be circulated.

8. Training

- With CRCC Tue 16th December 9.30 – 1.00, Quimperle room