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| **LISKEARD NEIGHBOURHOOD PLAN TEAM**  **Meeting No......12** | | | | |
| **AGENDA** | | | | |
| **MEETING DATE:**  **24/2/2015** | | **MEETING TIME:**  **9.30 AM** | **MEETING VENUE: COUNCIL CHAMBER,** Public Hall, Liskeard | |
| **NO.** | **ITEM.** | | | **Lead** |
|  | **Welcome and Introductions** | | | Chair |
|  | Declarations of Interest | | | Chair |
|  | Notes of Last Meeting and Matters Arising | | | Chair |
|  | Budget – Report on Use of Locality Grant | | | PM |
|  | Working Groups 1. Process Issues   * Vocabulary * Policy or Project? * Workflow management * Working groups liaison * Timescale for reports * Depth of background information * Strategy, objective and policy writing guidance * Stakeholder involvement * Materials * WG report structure and outputs * Developer involvement – letter format * Use of WG budget * Maps and mapping * Note the attached paper is relevant to this discussion. | | | Chair, PM, All |
|  | Working Groups 2. Progress Reports | | | WG Chairs |
|  | Working Group Plenary Aims and Objectives Session Planning | | | Chair |
|  | Update from Cornwall Councillors on latest CC position re Cornwall Local Plan, Property rationalization etc. | | | Cornwall Councillors |
|  | Project Plan Review | | | PM |
|  | AOB and Notes of actions agreed | | | Chair |
|  | Recommendations to Town Council (if any) | | | Chair |