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| **LISKEARD NEIGHBOURHOOD PLAN TEAM****Agenda for Meeting No......3** |
|  **AGENDA** |
| **MEETING DATE:**13th February 2014 @ 9.30 AM |  **MEETING VENUE:** Quimperle Room, Public Hall |
| **NO.** | **ITEM.** | **Lead** |
| 1. | Appointment of note taker for the meeting:  | Chair |
| 2. | Notes of last meeting and matters arising: * Meeting with Menheniot
 | ChairPM |
| 3. | Proposed Walking Tour of ‘opportunity’ sites. | Chair |
| 4. | Update on Website - see attached note. | PM |
| 5. | Recruitment of community NPT members - Liskeard Matters request. | Chair |
| 6. | Draft Budget for April 2014 to March 2015 | PM. |
| 7. | Reports from Working Parties1. Community engagement proposals Please would everyone in the group prepare their thoughts in advance on
	1. a definition of what they think a neighbourhood plan is
	2. and some initial ideas about how we might promote it/reach the public
2. Project Plan
 | PM/SH/RB |
| 8. | Scope of Neighbourhood Plan & Site Allocations Options - see attached report. nb., Zoe Bernard-John to join to advise for this discussion. | Chair |
| 11. | Date of Next Meeting | Monday 24th February 2014 |