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| **LISKEARD NEIGHBOURHOOD PLAN TEAM**  **Agenda for Meeting No......3** | | | |
| **AGENDA** | | | |
| **MEETING DATE:**  13th February 2014 @ 9.30 AM | | **MEETING VENUE:** Quimperle Room, Public Hall | |
| **NO.** | **ITEM.** | | **Lead** |
| 1. | Appointment of note taker for the meeting: | | Chair |
| 2. | Notes of last meeting and matters arising:   * Meeting with Menheniot | | Chair  PM |
| 3. | Proposed Walking Tour of ‘opportunity’ sites. | | Chair |
| 4. | Update on Website - see attached note. | | PM |
| 5. | Recruitment of community NPT members - Liskeard Matters request. | | Chair |
| 6. | Draft Budget for April 2014 to March 2015 | | PM. |
| 7. | Reports from Working Parties   1. Community engagement proposals Please would everyone in the group prepare their thoughts in advance on    1. a definition of what they think a neighbourhood plan is    2. and some initial ideas about how we might promote it/reach the public 2. Project Plan | | PM/SH/RB |
| 8. | Scope of Neighbourhood Plan & Site Allocations Options - see attached report. nb., Zoe Bernard-John to join to advise for this discussion. | | Chair |
| 11. | Date of Next Meeting | | Monday 24th February 2014 |