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| **LISKEARD NEIGHBOURHOOD PLAN TEAM****Meeting 16** |
| **AGENDA** |
| **MEETING DATE:**8th August 2016 |  |  **MEETING VENUE:** | Council Chamber, Public Hall, Liskeard |
| **NO.** | **ITEM.** | **Lead** |
| 1. | Declarations of Interest | Chair |
| 2.  | Notes of Last Meeting and Matters Arising  | Chair |
| 3. | Feedback from Working Groups1. Policies
2. Sustainability Grid
 | All |
| 4. | Content and layout of Neighbourhood Plan Written Statement:1. Content
2. Design
3. Photo requirements
 | SBF |
| 5. | Additional submission documents to be prepared:1. Basic Conditions Statement
2. Consultation Statement
3. Diversity & Equality Statement
4. Sustainability Checklist and Screening Statement
5. Draft Compliance Statement
 | SBF |
| 6. | Draft Timetable/PM Chart | SBF |
| 7. | AOB | All |
| 8. | Notes of actions agreed | Chair |
| 9. | Recommendations to Town Council (if any) | Chair |
| 10. | Date of Next Meeting |  |