Notes from N P meeting 3rd Oct 2016

Apologies: Jane Pascoe, John Hesketh, Steve Vinson, Roger Holmes (Late)

Declarations of interest: None

Draft Written Statement:

Steve took us through the Written Statement in detail and explained format. Noted that a big section will be Objectives, Policies , and Justification. Discussion had & suggestions noted as we went through. e. g. ‘likes and dislikes’ changed to ‘advantages and challenges’; ‘monitoring’ removed from policies section – moved to ‘implementation plan’ at end of document.

Draft (plain text only) Written Statement to be sent to Councillors (with hard copies available in the office) before going to next planning meeting (11/10/16), to which all councillors are invited.

Summary leaflet:

 Early part-produced leaflet shown to outline format and purpose. Audience /language/images discussed including possible diagrammatic map – any further ideas/support asked for.

Designer:

Detailed brief had been sent out by office, with 5 responses - Jo Hoskin selected by panel of 5 councillors/clerk, using criteria of realistic price, past record of work, local designer if appropriate, and flexibility to meet face to face, respond to changes, and receive continuous input.

AOB:

List of projects was requested – these should be able to be found in chart form at the end of the written statement.

Steering group had been circulated previously with an initial outline timing schedule, but group asked for another one, and since there have been some changes, agreed to do an update for the following meeting, to confirm dates going forward.

Next meeting: confirmed 18th October: Agenda focus: working meeting to prepare for the forthcoming public awareness/engagement period, scheduled for November.