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| **LISKEARD NEIGHBOURHOOD PLAN TEAM**  **Meeting No......2** | | | | | |
| **AGENDA** | | | | | |
| **MEETING DATE:** | | 27th January 2014 @ 9.30 | **MEETING VENUE:** | Public Hall | |
| **NO.** | **ITEM.** | | | |  |
| 1. | Appointment of note taker for the meeting. | | | |  |
| 2. | Brief review of decisions and progress up to this date. | | | | Mayor |
| 3. | Terms of Reference - to note ToR as agreed by Liskeard TC. | | | | Mayor |
| 4. | Selection of Chairperson | | | | Mayor |
| 5. | Selection of Vice-Chairperson | | | | Chair |
| 6. | Role of Project Manager | | | | Chair/PM |
| 7. | Recruitment of community NPT members | | | | Chair |
| 8. | Budget Position | | | | PM |
| 9. | Reports from Working Parties   1. Community engagement proposals 2. Project Plan | | | | Working Party leads |
| 10. | Scope of Neighbourhood Plan & Proposed CC Site Allocation Development Plan Document | | | | PM |
| 11. | AOB | | | | All |
| 12. | Notes of actions agreed | | | | Chair |
| 13. | Forward programme of meeting dates. | | | | PM |
| 14. | Recommendations to Town Council | | | | Chair |