|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **LISKEARD NEIGHBOURHOOD PLAN TEAM**  **Meeting No......6** | | | | | |
| **AGENDA** | | | | | |
| **MEETING DATE:** | | 28th April 2014 @ 9.30 | **MEETING VENUE:** | Quimperle Room, Public Hall | |
| **NO.** | **ITEM.** | | | | **Lead** |
| 1. | Agreement on note taker for the meeting. | | | | Chair |
| 2. | Declarations of Interest | | | | Chair |
| 3. | Notes of Last Meeting and Matters Arising | | | | Chair |
| 4. | Liskeard Neighbourhood Plan Area Designation - update | | | | Chair |
| 5. | Project Plan Review | | | | PM |
| 6. | Budget position | | | | PM |
| 7. | Community Engagement   * Material - Agreement on next steps, event design etc. * Event staffing - arrangements | | | | Chair/ALL |
| 8. | Neighbourhood Plan evidence base development – discussion of methods. | | | | PM |
| 9. | AOB | | | | All |
| 10. | Notes of actions agreed | | | | Chair |
| 11. | Recommendations to Town Council (if any) | | | | Chair |

**Themes for Neighbourhood Plan**

A place to live : housing need and design

A place to learn and work : employment/business/education/training

A place to relax and enjoy : culture/leisure/green spaces/heritage

A place to meet and shop : reviving the town centre

Sustainable living : energy use/environment/transport